

TAVERN MOTOR CLUB RULES

1. TITLE

The name of the Club shall be "TAVERN MOTOR CLUB LIMITED"

2. OBJECTS

- a. To further interest in motoring and motor sport.
- b. To provide members of Tavern Motor Club Limited with information, advice and assistance on matters connected with motoring and motor sport.
- c. To observe the local administration of the laws and regulations affecting motoring and motor vehicles, and to report any proposed local action or scheme to Motorsport UK
- d. To promote motor competitions in accordance with the Rules of Motorsport UK.
- e. To arrange tours, lectures, and engage with members through social gatherings and other meetings.
- f. To provide Members with such benefits and privileges as it may be possible to arrange on their behalf.
- g. To subscribe to, become a member of or co-operate with any other association or club, whose objects are altogether or in part similar to those of this Club.
- h. To support and subscribe to any charitable or public body, society or club which may be for the benefit of this Club or its members.

3. CONSTITUTION

Any person regardless of their sex or gender identity of not less than 11 years of age shall be eligible for membership. The membership shall consist of (a) Honorary Members, (b) Ordinary Members, and (c) Family Members. The Committee may elect a President, and Honorary Members who are any person with distinguished administrative capacities or who have been distinguished in promoting motorsport in general or the Club in particular. Honorary Members shall not be liable to pay any subscriptions. All other Members shall be Ordinary Members.

An annual subscription shall become due on the first day of January in each year and shall be fixed by the Members at the Annual General Meeting. Any Member elected after the first day of October in any year, and duly paying his membership fee shall receive 15 months Membership.

4. MANAGEMENT

The authority and responsibility for the transaction of the business of the Club for its management shall be vested in a Committee, who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which the Club is established and is approved by the Club in a Committee Meeting.

5. ELECTION OF OFFICERS

The Chairman, Vice Chairman, Secretary, Treasurer, and Committee shall be elected at the Annual General Meeting which is subject to termination of office by resignation at the next Annual General Meeting following their appointment. The Committee shall have the power to co-opt other Members as they deem necessary. The retiring officers and other Members of the Committee shall be eligible for re-election.

6. **COMMITTEE**

The Committee shall consist of not less than six and not more than eighteen members, exclusive of President, who shall be an ex-officio Member of the Committee. The Committee shall elect from amongst its own Members a Chairman and a Vice-Chairman. One half of the Members of the Committee are entitled to vote and be personally present shall form a quorum at any meeting. Nominations of Candidates for election to the Committee must be received by the Secretary not less than seven days before the Annual General Meeting, with an intention set out in writing and signed by each Member nominated, that he/she is willing to serve. Nominations of Candidates shall be signed by the Member proposing them.

7. **MEETING OF COMMITTEE**

The Secretary either of his/her own accord or by the direction of the Chairman shall, unless otherwise agreed by all the Committee, give at least five days written notice of a Committee meeting.

8. **ABSENCE FROM COMMITTEE**

Any Member of the Committee who shall, without any reasonable explanation, absent himself/herself from four consecutive Committee meetings, may be called upon to resign his/her position upon the Committee.

9. **DUTIES OF SECRETARY**

It shall be the duty of the Secretary to attend in person or by deputy, all meetings of the Club and all meetings of the Committee to take minutes of the proceedings. Such minutes shall be kept electronically and in paper form presented at the following meeting to be proposed and seconded by the Committee, confirming they represent a true and accurate reflection of the minutes recorded.

10. **BANKING**

All monies received by the Club shall be banked by the Treasurer in the name of Tavern Motor Club Limited, and payments shall be made from invoices/expenses received in relation to the business of the Club. All banking is done via a secure online system with NatWest PLC. The financial year runs from 1st January to 31st December.

11. **ELECTION OF MEMBERS**

Applications for Membership of Tavern Motor Club shall be submitted to the Membership Secretary, and the acceptance of new members shall be at the discretion of the Committee. The completion of a membership application form which includes full name, address, contact details and signed by the applicant. Also signed by the proposer, being a member of the Club.

Membership of the Club shall continue only for the period covered by the current subscription, this being a calendar year, and Members shall be subject to re-election annually by the Committee.

A family membership covers a couple at the same address, plus any children at least 11 years old and under 17 years old.

Applications by persons under the age of 18 years must be countersigned by a parent or guardian.

12. **PROVISIONAL MEMBERS**

Any applicant for membership of the Club whose subscription has been accepted by the Membership Secretary shall become a provisional Member of the Club. Provisional membership of any applicant shall only be valid until the next meeting of the Committee, after payment of the subscription has been received, in accordance with clause 16 below, and such membership is approved by the Committee.

13. VOTING OF COMMITTEE MEMBERS

Each Member present at a meeting of the Committee shall be entitled to exercise one vote by a show of hands. The Committee shall vote by ballot if any Member present so demands. A vote of one third or more against any application for membership shall exclude the candidate from entitlement to membership.

14. SUBSCRIPTION

Membership of the Club requires applicants to pay a subscription which currently in 2024 is £15.00 for Single Membership and £18 Family Membership. Family membership covers a couple at the same address, plus any children at least 11 years old and under 17 years old. Honorary membership is free of charge.

15. PAYMENT OF SUBSCRIPTIONS

Payment of subscriptions have to accompany a completed membership application form and sent to the Membership Secretary whose details can be found on the Clubs website. Payment can be made via an online bank transfer, cash or cheque into the Clubs current account at NatWest PLC.

16. NEW MEMBERS

Any Member who has been notified of his election and who fails to pay his subscription within one month of such notification shall, as a further request by the Secretary or Treasurer in writing, to pay the same, and, if he fails to make payment within fourteen days thereafter, his election shall be considered ipso facto, null and void. No newly elected Member shall be entitled to any of the privileges of membership until after the payment of his first subscription.

17. NON-PAYMENT

Any Member of the Club who has not paid his subscription within two clear months of the date on which it became due shall be notified of the fact in writing, by the Secretary or the Treasurer. If, after one month thereafter, any Member who has still failed to pay his subscription may, unless sufficient reason be shown to the satisfaction of the Committee, be taken off the Register of Members with immediate effect. No Member whose subscription is in arrears shall be eligible to take part in any competitions organised by the Club and under the rules of Motorsport UK.

18. RESIGNATION

Any Member wishing to resign his membership shall give notice in writing to the Secretary on, or before, the date on which his subscription would have become due for renewal in any year, otherwise he shall be liable to pay his subscription for the following year. Any Member ceasing, voluntarily or otherwise, to be a Member of the Club, shall thereafter cease to have any claim upon the property of the Club or to enjoy any privileges of membership, and shall remain liable for the payment of any debts due or outstanding, to the Club.

19. USE OF CLUB NAME AND ADDRESS

The name and address of the Club shall not be given by a Member as his address for trade, advertising or business purposes, or in connection with any legal proceedings.

20. HONORARY MEMBERS

The Committee may elect as Honorary Members any persons distinguished for their administrative capacities, or who have been distinguished in promoting the cause of motoring in general or of the Club in particular. Membership of the Club will be free of charge.

21. EXPULSION OF MEMBERS

If, in the opinion of the Committee and in the best interests of the Club, it becomes necessary to ask a member to withdraw from the Club, it shall set out in writing giving a clear explanation and reasons for doing so. If the Member declines, he shall have the opportunity to appeal to the

Committee and a meeting of the Committee will be arranged within 6 weeks following the date of the expulsion letter. Members of the Committee and the Member whose expulsion is under consideration, shall be given at least 7 days' notice of such a meeting and shall be offered the opportunity to provide an oral or written explanation of his/her conduct. If two thirds of the Members present vote in favour of an expulsion, he/she shall thereupon cease to be a Member of the Club and the decision will be final.

22. THE ANNUAL GENERAL MEETING

The Annual General Meeting of the club shall be held in the month of April in each year at a date and time to be fixed by the Committee, giving 30 days prior notice of the Meeting. The Annual General Meeting shall:

- a. Receive from the Committee a full statement of accounts duly audited detailing the receipts and expenditure for the year ending 31st December
- b. Receive from the Committee a report of the activities of the Club during the said year
- c. Elect the President, Vice President, Chairman and Vice Chairman the Secretary and Treasurer of the Club, and if appropriate, the Solicitor and Auditor.
- d. Elect the Committee.
- e. Settle any remunerations for the officers of the Club and the Solicitor and Auditor
- f. Decide on any resolution which may be duly submitted and placed on the Agenda for the meeting as hereinafter provided.

23. EXTRAORDINARY GENERAL MEETINGS

An Extraordinary General Meeting may be convened by direction of the Committee, or on a requisition of the Secretary stating the business for which the Extraordinary General Meeting is required and signed not less than eight members. If the meeting so requisitioned is not convened within 21 days, the said eight members may convene such meeting. Twelve Members shall form a quorum.

24. AGENDA

When Members wish a matter to be discussed at a Committee Meeting, the text of such matters signed by at least two members shall be sent to the Secretary at least ten days before the date of such meetings, so that it may be included in the Agenda.

A copy of the Agenda shall be sent to each member at least five days prior to the meeting, but the fact that any member has not received a copy of the Agenda shall not invalidate the proceedings. No business which is not included in the Agenda shall be discussed at the meeting unless every Member present is in favour thereof. Should the proposer of any motion fail to move a resolution in respect of the relevant item on the Agenda, then any other Member shall be entitled to do so.

25. VOTING

Every person with a right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all Committee Meetings, except as provided in Rule 30, a majority of votes decides a resolution.

26. At any Committee Meeting any twelve members may demand a Poll, and thereupon the meeting shall be adjourned to a time and place to be named by the Chairman, and a postal vote shall be taken of all members of the club, the decision of the members, as shown by a postal vote, shall be reported to the adjourned meeting, and shall be deemed to be the decision of such meeting. The Rules relating to collective vote and proxies shall apply as in Rule 13 hereof.

27. RIGHT TO BE PRESENT

No-one can take part in Committee Meetings unless he has been duly elected as a Member of the Club and has paid his subscription according to the rules.

28. OBSERVANCE AND INTERPRETATION OF RULES

Every Member binds himself to abide by the rules of the club, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretation of these rules.

29. ALTERATION OF RULES

Any alterations may be made in these rules by a Committee Meeting provided (a) that details of the proposed alteration or alterations are included in the notice of the Committee Meeting and (b) that the resolution proposing such alteration is carried out by two thirds of those present and voting at such Committee Meeting or by two-thirds of those voting should a Poll be demanded as provided for in Rule 26.

30. EVENTS

All motor competitions organised by the Club shall be held under the rules and requirements of Motorsport UK.

Any Member convicted of an offence arising out of his being in charge of a motor vehicle in any Club event or on Club business shall be thereupon liable to expulsion from the Club under Rule 21.

31. COPIES OF RULES

Every Member shall be furnished with a copy of the Club rules and regulations on election.

32. SAFEGUARDING POLICY

Tavern Motor Club has a Safeguarding Officer and Policy. Details of which can be found on the Clubs website.

33. GENERAL DATA PROTECTION REGULATION (GDPR)

Tavern Motor Club has a GDPR Policy which can be found on the Clubs website.

34. SOCIAL MEDIA

Tavern Motor Club has a Social Media Policy which can be found on the Clubs website.

35. CODE OF CONDUCT

Members must ensure they abide by the rules and regulations of the Club and Motorsport UK and:

- a. Conduct themselves in a proper manner at all times, in the best interests of UK motorsport
- b. Respect the decision of event officials
- c. Treat all competitors, marshals and officials equally with respect
- d. Maintain the highest standards of driving behaviour

Failure to comply with this Code may result in stringent sanctions being imposed by Motorsport UK and the National Court.

36. DISSOLUTION

The Club may be dissolved by a Special General Meeting convened by direction of the Committee, or on the requisition of the majority of the Members. If the resolution of dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realisation, these shall be disposed of at the discretion of the Committee.

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